

*We will help you meet your personal and professional goals by providing you with the skills required to succeed in today's workforce.*

Upon entry, the Adult Learning Center will:

### Evaluate

- your skills in the areas of reading, math, and English

### Place

- you in a program of study which includes both academic and workplace topics

*The program is based not only on what you KNOW, but also on what you can DO.*

## Attend an Adult Learning Center and you will:

### Learn

- to set goals
- to solve problems
- to manage time
- to communicate with others
- to make decisions
- to search for the right job
- to survive unemployment

### Understand

- technology
- your employee rights and responsibilities
- differences among people of other cultures

*Accommodations are provided for documented disabilities.*

Adult Basic Education can help you:

Obtain computer skills

Participate in work-readiness programs

Prepare for the GED Exam

Participate in online study to prepare you for the GED Exam or enhance your basic skills

Prepare for college entrance exams

Learn to read

Enhance your basic skills

Learn to make decisions, manage your time, develop social skills

Prepare for citizenship

Learn English as a Second Language



*Don't delay,  
Call today!*

Decide,  
Commit,  
Succeed!

*If you are 16 years of age or older,  
not enrolled in public school, and  
would like to find out more . . .*

Call the  
Adult Education Hotline  
and get started today!



1-800-642-2670

All programs and materials are provided free of charge.



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Finding a job  
just got easier!



Building Skills for Success  
Adult Basic Education

West Virginia Department of Education  
Office of Adult Education and  
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Call 1-800-642-2670  
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